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| Our Value (what we want to achieve) | How we enable our value (what we do) |
| Staff work together, and consistently to achieve our values | * Open and regular communication between staff
* Regular meetings to discuss ways of working
* Staff meeting minutes shared between all staff
* New information shared as relevant
* Diary for staff messages
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| Staff work with parents to communicate our values | * Communication via seesaw and WhatsApp
* Send regular photos and next steps to parents via seesaw
* Share with parents our pre-school culture, and vision
* Share with parents our routines and golden rules to allow consistency between home and setting
* Letters sent home in book bags
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| Support children to become independent learners and with self-care | * Encourage children to independently put away coats, bags and lunches
* Give children **time** and encouragement to ‘have a go’
* Break down tasks to enable children to try
* Give children choices
* Provide verbal instructions, demonstrate and model how to do things
* Give children praise for ‘having a go’, encourage children to keep trying, praise for achievements
* Take a step back before stepping in/taking over
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| Support the children to take pride in our Pre-School, look after our resources and environment | * Encourage children to help the adults tidy away toys after each use and at the end of the session
* Use pictures to show where items belong
* Promote ‘Choose it, use it, put it away’
* Encourage children to think about not wasting resources such as paper, card etc
* Have a cutting tray, for scrap paper
* Give children responsibility of keeping an area tidy
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| Support children to feel valued, have a sense of self, and their own identity | * take time to welcome each child into the setting, and say goodbye at the end of the session
* we will get to know the children, find out about their families, home traditions and the child’s current interests
* Children bring in show and tell once a week to share with their friends, to share part of their own life/experiences
* Giving children responsibilities with routine activities such as giving out the cups, sweeping the floor etc
* we will use the children’s given names to identify them when speaking with them
* we will use positive language when speaking with the children
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| Support children to be aware of and follow the Pre-School Golden rules, and why we need to follow them | * Staff will repeat phrases of golden rules when appropriate to do so, to enable children to become familiar with them
* We will explain why we have our golden rules e.g. ‘Remember walking feet indoors, we don’t want to bump into our friends’
* We will share our golden rules with parents so they can introduce them at home for consistency
* Staff will encourage children to independently remember the golden rules
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| Ensure children are supported by staff and engaged in play and learning | * Staff will be deployed throughout the environment to ensure children have staff nearby for support when needed
* Adults will interact with children’s play in a sensitive way as to not take over the children’s play and learning
* We will interact and extend children’s play where needed
* Staff will engage and play with children, following their lead
* We will refresh activities and resources regularly to follow children’s interests
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| Allow children to develop and learn (at their own pace), to reach their full potential | * Key person will regularly review children’s next steps and update or review when appropriate
* Key person to update next steps to parents via seesaw
* Colleagues to share their observations of children with the key persons regarding next steps
* Staff will attend further training (ongoing) to extend their own knowledge of children’s development and learning
* We will regularly refresh continuous provision to support children’s next steps for learning
* Adults will interact children through play to extend and support children to learn new skills and develop knowledge
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| Listen to children, families and each other | * Give children time to talk, be patient with children who may be quieter or struggle to speak in groups
* Adults will model back and forth conversations, and promote waiting for their turn to speak.
* We will promote good listening skills through our golden rules
* Split large groups into smaller groups to enable all children to have a turn and be involved
* Help children to communicate their feelings, supporting them to recognise, and manage them by acknowledging the feeling, and helping them to regulate that feeling in an appropriate way
* Ensure that children’s voices are heard and acted upon where possible/appropriate e.g. if a child has an idea about resources they would like to see, or a snack they would like?
* Staff will role model good listening, to encourage children to become good listeners
* Staff will observe and monitor noise levels, promoting a quiet environment where children can talk and play without unmanageable noise levels
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| Support children to become familiar with routines and be able to follow them | * Ensure routines are consistent, introduce routine changes gradually
* Reinforce routines with consistency, that are displayed for both staff and children
* Routines broken down for children and displayed visually (and more so for children with additional needs, Now and next boards)
* Allow children to take an active role in some routine activities, e.g. giving out cups, paper towels, sweeping up or wiping tables
* Remind children of our routine, when upset for reassurance
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| For Children to feel safe, secure and happy when at Pre-School | * Risk assessing of resources, toys, equipment, furniture and the environment regularly – before, during and after sessions
* Reporting faulty or broken equipment/resources etc to the manager
* Building relationships with each child, their families and each other
* Demonstrating respectful relationships with each other and towards parents for the children to see
* Acknowledging and accepting children’s feelings, and helping them to regulate them, by modelling appropriate ways to display those feelings, and deal with them
* Engage and interact with the children
* Support the children to develop their friendships
* Have fun, our golden rules are here to keep us safe, but to allow us to have fun!
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